

The Little Traverse Bay Bands of Odawa Indians  
**Gaming Regulatory Commission**  
Located at 911 Spring Street, Petoskey, Michigan  
Regular Meeting Minutes  
11.02.16 – 5:30 p.m.

**Call to Order**

5:30 p.m. by Chairperson Dominic

**Roll Call**

Commissioners Present: Vice Chairperson Kiogima, Secretary/Treasurer Bradley,

Commissioner Zerbe, Commissioner Thomasma

Commissioners Absent: None

Regulatory Staff Present: Regulatory Director Cook

OCR Staff Present: None

Guest(s) Present: None

After review and discussion a motion made by Secretary/Treasurer Bradley and supported by Commissioner Zerbe to approve the agenda for 11.02.16. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

After review and discussion a motion made by Secretary/Treasurer Bradley and supported by Commissioner Zerbe to approve Gaming Regulatory Commission minutes of 10.26.16 as corrected. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

**Public Comment:** Open 5:35 p.m. - No Comments – Closed 5:36 p.m.

**Correspondence:** N/A

**Discussion:** Training, Fund Access

**Closed Session:** 5:37 p.m.

**Open Session:** 6:43 p.m.

**Phone Polls:**

Motion made by Commissioner Zerbe and supported by Commissioner Thomasma to accept phone poll made on 10.27.16 to approve the change to the LTBB Tribal Minimum Internal Controls, Section II General Operations, W. Variance Request and the submission to Executive. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

**Regulatory Department Reports:**

After review and discussion a motion was made by Secretary/Treasurer Bradley and supported by Commissioner Zerbe to approve key licenses 7017, 7001, non-key license 7020, 7021, 7023, 7024 as prepared by Licensing Manager Cowles and presented by Regulatory Director Cook. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

After review and discussion a motion was made by Chairperson Dominic and supported by Commissioner Zerbe to accept the Internal Audit Stat Report for September 2016 as prepared and presented by Internal Audit Manager Lappan. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

After review and discussion a motion was made by Commissioner Zerbe and supported by Commissioner Thomasma accept the Regulatory Directors report for 11.02.16 as prepared and presented by Regulatory Director Cook. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

**Regulatory Commissioners Reports:**

1. Chairperson – No report
2. Vice Chairperson – No report
3. Secretary/Treasurer – No report
4. Commissioner – No report

**New Business:**

After review and discussion a motion was made by Secretary/Treasurer Bradley and supported by Commissioner Zerbe to approve attendance, stipend and travel costs for the Level II and Master Series Commissioner Certification. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

After review and discussion a motion was made by Secretary/Treasurer Bradley and supported by Commissioner Zerbe to approve regulatory attendance, stipend and travel for meeting with the Executive on Employee Handbook and TMIC Changes. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

After review and discussion a motion was made by Secretary/Treasurer Bradley and supported by Vice Chairperson Kiogima to approve attendance, stipend and travel for a Gaming Regulatory Commission work session on 11.09.16 and 11.22.16. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

**Old Business:** Work Session – Budget, Employee Review and Fee Structure

**Next Meeting/Work Session**

Motion made by Chairperson Dominic and supported by Secretary/Treasurer Bradley to approve stipend, mileage, per diem and hotel for Commissions to attend the following. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

- Tribal Council Meetings/Work Session when Regulatory concerns are on their agenda.
- Regular Meeting at 911 Spring St. on 11.16.16 at 5:30 p.m.
- Work Session, date to be determined for meeting with Legal.
- Hearing - to hold if requested by Licensing Department and approve by phone poll of commissioners as to the date and time needed.
- Work Session – to hold if requested and approved by phone poll of commissioners as to the date; time; and purpose needed.

Motion made by Commissioner Zerbe and supported by Commissioner Thomasma to adjourn meeting at 7:24 p.m. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

Submitted as approved by motion: Catherine Bradley  
Date: 11.16.16